



HARBOR CREEK SCHOOL DISTRICT

6375 Buffalo Road, Harborcreek, Pennsylvania 16421-1632
www.hcsd.iu5.org

February 14, 2011

To Whom It May Concern:

It is with great honor that I write this letter of recommendation on behalf of Jennifer Penfield. I had the pleasure of teaching 5th grade with Jennifer at Klein Elementary School during the first semester of the 2010-2011 academic year. During this time, she was the long-term substitute for a maternity leave.

Jennifer is an effective, compassionate, and dedicated teacher. She utilizes best practices in her teaching by differentiating her instruction to meet the difficulty level and learning styles of her students. Her students raved about science because they learned the concepts in a fun, hands-on format and they understood how these ideas related to their lives. Through co-teaching with the learning support teacher, she taught a heterogeneous classroom, adapting her instructional activities, independent assignments, and assessments. Using data from Study Island, 4-Sight, and classroom assessments, Jennifer used student data to drive her instruction.

Taking to heart the education and personal wellbeing of every student, Jennifer had the best interests of her students in mind when making every instructional decision. Not only did she teach the 5th grade curriculum, but also valuable life skills such as organization, positive decision making, and respect. She initiated and monitored the follow through of acquiring additional services for students who were struggling in their academic and personal lives. She regularly communicated with parents via school conferences, phone conversations, email, or letters.

Administration Phone: 814 897-2100 Fax: 814 897-2142
High School Phone: 814 897-2100 Fax: 814 897-2136
Jr. High School Phone: 814 897-2100 Fax: 814 897-2121

Clark Phone: 814 897-2100 Fax: 814 897-8723
Klein Phone: 814 897-2100 Fax: 814 898-0225
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Jennifer's dedication to Klein School was exceptional. She eagerly joined Klein's Accelerated Reader committee and tutored a group of third grade students after school two days a week. Jennifer organized a community service project that correlated with our writing unit of study during December. Within this project, students wrote persuasive letters for Macy's Make-A-Wish program and conducted a penny drive in place of a classroom gift exchange. Through Jennifer's project, our students donated over \$300 to the Make-A-Wish Foundation. Not only did our students receive quality instruction in persuasive writing, but they also learned the importance of helping those in need. I found Jennifer to be a dedicated staff member. She eagerly shared her experiences and resources with her fifth grade team and all of Klein School.

I truly believe that Jennifer would be a valuable asset to the students and staff of your school district. If I can provide you with any additional information, please do not hesitate in contacting me. It would be my pleasure. I can be reached at 814-897-2100-4307 or jrossey@hcsd.iu5.org. Thank you for your time and your consideration of Jennifer Penfield.

Sincerely,

Jennifer L. Rossey

5th Grade

Klein Elementary School

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