

March 2010

To Whom It May Concern:

It has been a great pleasure to teach alongside Jennifer Penfield during the 2009-2010 school year. Her transition into the 5th grade team as a long-term substitute was seamless, and she immediately became part of our team. On frequent occasions Jennifer shared her materials, sources, and ideas, which benefited the teachers as well as the students here at Rolling Ridge Elementary School. In addition to this she also played a large roll in our 5th grade planning, and organization.

Throughout the teaching experience Jennifer developed effective, and engaging, lessons that were appropriate to the age and ability of her students. Her lessons were carefully constructed, and met the goals of the Harborcreek School District's curriculum. Jennifer approached each day with a high level of enthusiasm, which was well reflected in her teaching. Jennifer was also very flexible. Whenever a quick schedule change was needed, she was very willing to adapt, and was incredibly at ease with it.

Jennifer has a wonderful rapport her students. The students were comfortable with her from day one, and her classroom reflected friendliness and warmth, in addition to control. The students knew what was expected of them both academically and personally. Her teaching style, and relationship with the students reflected her experience and understanding of all children. Jennifer was always willing to go above and beyond for her students during instructional, and non-instructional times, and even volunteered for after school events.

Throughout the school year Jennifer also had a great deal of contact with the parents of our 5th graders. She attended conferences, IEP meetings, and maintained constant contact via e-mail, through phone calls home, and through school wide newsletters. In addition to this she also communicated through assignment books, and even behavior books.

Jennifer's knowledge of technology was also astounding. On a daily basis Jennifer made use of the Smart Board that was located in her classroom. She also created materials that incorporated technology into all subject areas. On numerous occasions she also located materials on the Internet, which were used by all members of the 5th grade team.

I found Jennifer to be an excellent teacher, and a great team player, for this reason I highly recommend Jennifer Penfield. She would be a great addition to any faculty.

Sincerely,

A handwritten signature in cursive script that reads "Jillian K. Renne". The signature is written in dark ink and is positioned below the word "Sincerely,".

Jillian K. Renne