

James Caspar
2644 Poplar St
Erie, PA 16508
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To Whom It May Concern:

I have been asked to write this letter on behalf Jennifer Penfield, a Guide and Co-Director at Montessori In The Woods (MITW) for the past two years. As the President of the Board of Directors for this school, I have had the chance to work closely with Jennifer. During this time I have found her to be a competent and professional employee. As a Co-Director, Jennifer has worked closely with another individual in managing the day to day operations of the school. In this capacity, Jennifer has worked with the Department of Education to ensure that MITW is in compliance with state regulations. Jennifer has successfully met the expectations of the DPE and the schools Board of Directors, and as a result the school offers its students a wonderful educational experience.

Jennifer also serves as the Lead Guide in the Elementary classroom, supervising the instruction of children in First through Sixth Grade. Jennifer has provided the children with a safe clean environment for learning and they are thriving. Jennifer has shown a great deal of respect for her students and they return the respect.

I feel that Jennifer would be a wonderful addition to any school. She is respectful, professional and caring at all times. I have found her an absolute pleasure to work with and am sure that her many positive qualities will serve her well professionally.

Sincerely,

James H Caspar

President, Board of Directors

Montessori In The Woods