

To Whom It May Concern,

I am writing this letter on behalf of Mrs. Jennifer Penfield. My name is Lynda Meyer and I am presently a sixth grade teacher in the Harbor Creek School District. I have worked side by side with Mrs. Penfield as she has been a substitute in our building, and she has been a substitute teacher for my classroom. Mrs. Penfield not only has the respect of the staff in this building, but also of the students. Her professionalism and enthusiasm for teaching are impeccable.

Mrs. Penfield is a team player who has a personality that lights up a room. Her energy is contagious and it is brought into her lessons. She is a pleasure to work with and learn from. Mrs. Penfield always puts a 110% into everything she has done for the students whether it is a lesson she was teaching, talking to a student on the side to assist them, recess duty, or a bulletin board. Mrs. Penfield is organized and has great classroom management skills. Mrs. Penfield is extremely dependable and reliable.

In working with her as she has filled in for one of my team members or for myself, I again cannot say enough on her behalf. Her work has been immaculate. When she has filled in for me, I am able to feel confident that my students' needs educationally and otherwise will be met. Upon my return I would find everything on my lesson plans completed for that day and all paperwork in order.

Mrs. Penfield would be an incredible addition to any district fortunate enough to have her. I highly recommend her for a teaching position.

Sincerely,

A handwritten signature in cursive script that reads "Mrs. Lynda Meyer". The signature is written in black ink and is positioned above the printed name.

Mrs. Lynda Meyer